

SMP2 Meeting of Client Steering Group (#27)  
At Bournemouth Town Hall, "The Willows" Room  
Monday 29<sup>th</sup> March, 1300 lunch for 1330 start

AGENDA v2

1. Apologies

2. To approve minutes of the last meeting

CSG Minutes 25 - 19 02 10

CSG Minutes 26 - 22 02 10

3. Action Items arising from previous minutes

Meeting with NE to resolve outstanding issues - 8<sup>th</sup> March

Meeting with EH to resolve outstanding issues - 16<sup>th</sup> March

Teleconference with QRG - 22<sup>nd</sup> March @1000

4. Matters arising

Royal Haskoning to not prepare Final leaflet?? - ask Comms Team to produce.

BBC to place SMP2 before Cabinet for adoption in May, not April

SMP to be referred to EA WRFDC on 12<sup>th</sup> July

Adoption sign off flow chart.

FOI request from HENRA to BBC

Blue Lagoon/Poole Park

Hilary Benn Meeting

Letter from Chris Chope MP to CDC

5. To approve the "CSG Comments" recorded on the Public Response Questionnaire to date  
Please read and consider before this meeting.

6. Matters to be referred on to EMF this afternoon.

7. AOB

8. Dates of next meetings (changed details are highlighted):

<del>29 March 2010</del>	<del>Strategy Study @ 0930</del>	<del>Bournemouth Town Hall; "The Willows" Room</del>
29 March 2010	CSG#27 @1300 lunch, for 1330 start	Bournemouth Town Hall; "The Willows" Room
10 May 2010	CSG#28	Location to be determined

9. 1500 Elected Members Forum - also in The "Willows" Room 4

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**MINUTES OF DURLSTON HEAD TO HURST SPIT SMP2  
CLIENT STEERING GROUP MEETING #27  
BOURNEMOUTH TOWN HALL - MONDAY 29<sup>th</sup> MARCH 2010**

**Present:**

Dave Harlow (DH)	Bournemouth Borough Council (Chair)
Simon Hills (SH)	Bournemouth Borough Council
Geoff Tyler (GTy)	Bournemouth Borough Council (Minutes)
Steve Cook (SC)	New Forest District Council
Andy Bradbury (AB)	New Forest District Council
Mike Goater (MG)	Purbeck District Council
Steve Woolard (SW)	Christchurch Borough Council
Stuart Terry (ST)	Poole Borough Council
Tim Kermode (TK)	Environment Agency (South East)
Sue Burton (SB)	Natural England
Neil Watson (NW)	Environment Agency
Tony Flux (TF)	National Trust
Greg Guthrie (GG)	Royal Haskoning
Tara-Leigh Eggiman (TE)	Royal Haskoning
Richard Edmonds (RE)	Dorset County Council

**Apologies:**

Geoff Turnbull (GT)	Bournemouth Borough Council
Vanessa Straker (VS)	English Heritage
Peter Ferguson (PF)	New Forest District Council
Dave Robson (DR)	Borough of Poole Council
Andrew Ramsbottom (AR)	Poole Harbour Commissioners

Item No.		Action
1	<b>Minutes of Meeting on 19<sup>th</sup> February 2010</b>	
1.1	The minutes of the meeting on 19 <sup>th</sup> February 2010 were agreed.	
2	<b>Minutes of Meeting on 22<sup>nd</sup> February 2010</b>	
2.1	The minutes of the meeting on 22 <sup>nd</sup> February 2010 were agreed although it was noted that the item numbers had been omitted.	
3	<b>Action Items Arising from Last Meeting on 22<sup>nd</sup> February 2010</b>	
3.1	DH confirmed that he and TE had met with Natural England and a form of words had been agreed which would be circulated.	
3.2	The meeting with English Heritage had also taken place and the outstanding issues resolved. English Heritage had said that they wished to be invited to the Strategy Study meetings but had asked for the meetings to be held on a day other than Mondays.	
3.3	DH said that he had circulated the draft Cabinet Report which would now go to Bournemouth's May Cabinet meeting rather than the April meeting as originally intended. Another report would be taken if changes were made subsequently.	

<p>3.4</p> <p>3.5</p> <p>3.6</p> <p>4</p> <p>4.1</p> <p>4.2</p> <p>4.3</p> <p>4.4</p> <p>4.5</p> <p>4.6</p> <p>4.7</p> <p>4.8</p> <p>4.9</p> <p>4.10</p>	<p>DH confirmed that the teleconference had been held with the Quality Review Group and notes of the meeting had been circulated.</p> <p>DH said that he had not written to Poole Council about their representation at the CSG meetings.</p> <p>In regard to the other outstanding action items from the previous meeting, it was noted that</p> <ul style="list-style-type: none"> <li>• the information boards had been removed,</li> <li>• comments had been received on the Action Plan and</li> <li>• the Water Framework Directive information had been agreed.</li> </ul> <p><b>Matters Arising</b></p> <p><b>Final leaflet:</b> TE explained that Royal Haskoning’s proposal to not prepare the final leaflet was not a cost saving measure but was based on the fact that the final adoption process was proving a lot longer than allowed for in the original programme. The final leaflet could not now be provided until September and RH’s involvement would be finishing in July.</p> <p>DH enquired whether it would be appropriate for RH to draft the leaflet now with the CSG refining it later so that the contract could be tied down.</p> <p>It was agreed that the CSG would produce the leaflet from its own resources and RH would provide a negative compensation event. TE said that a sum of approximately £1200 was provided in the contract for the leaflet.</p> <p>It was suggested that the leaflet could be used to both “close down” the SMP2, and to help “launch” the Strategy Study &amp; erosion mapping. TK said that separate funds must be used to publish the SMP, Strategy and the erosion mapping (meaning it may be difficult to interlink).</p> <p>Attention was drawn to the fact that it would be difficult to find a budget for the work outside of the SMP and that publicity for other purposes was not eligible for grant. It is important therefore to be clear that the expenditure is for the SMP.</p> <p>It was suggested that the leaflet should become a set of panels.</p> <p>TF pointed out that the erosion mapping would be coming out in the autumn and that the timing of the two publications would be crucial in order to lead into the EA material.</p> <p><b>SMP Referral to EA:</b> DH explained that the date of 12<sup>th</sup> July still stood for submission of the SMP to the NRG EA South West and Southern.</p> <p><b>Adoption Flowchart:</b> DH outlined the adoption and sign-off process as set out in the flowchart that had been circulated. A further meeting of the CSG and the EMF would be required in order to make final decisions and the programme provided another opportunity for consideration by the NRG.</p> <p><b>FOI Request from HENRA:</b> DH reported that a request had been made by HENRA under the Freedom of Information Act for the costs of SMP1 and SMP2 and their related Strategy Studies. The necessary information was being provided by the Council’s Financial team.</p>	
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4.11	<p><b>Blue Lagoon/Poole Park:</b> TE said that an area of the Blue Lagoon and Poole Park had been overlooked and that a 'hold the line' policy at the back had been agreed with ST. An appropriate comment will be put into the Action Plan confirming that this needs looking at. A form of words will be circulated for CSG agreement.</p>	TE
4.12	<p>TE said that Steve Jenkinson of the QRG had raised a query about the SMP and CFMP boundaries. DH felt that a map should either not be included or inserted with an explanation. TK said the principle is that there should not be any gaps in the coastline and that the issue could be included in the Action Plan to resolve. The matter was put to a vote with the majority in favour of not inserting the map but including it in the Action Plan and notifying the NRG accordingly.</p>	DH
4.13	<p><b>Hilary Benn Meeting:</b> AB said the meeting had been arranged at the request of Desmond Swan regarding Barton on Sea. AB said he explained that the policy was not a Natural England issue but was based on the inability to attract Government grant. The meeting focussed on this and Hilary Benn said that it needed looking at in more detail in relation to the CPA. DH suggested including it in the Action Plan.</p>	
4.14	<p><b>Letter from Chris Chope MP:</b> SW read out the letter which had been received from Chris Chope on 8<sup>th</sup> March querying the policy and the role of the CSG. SW said he was drafting a reply for his Chief Executive based on some of the bullet points given by DH.</p>	SW
5	<p><b>CSG Comments on Public Response Questionnaire</b></p>	
5.1	<p>DH explained that the public consultation had produced 119 items and that he wanted the CSG to approve the comments and decisions shown on the spreadsheet as if they were minutes. DH said that there had been no significant changes other than those agreed with English Heritage.</p>	
5.2	<p><b>Comment No. 106</b> - SB felt that the policy for Rockley Sands needed clarifying and was concerned that the area should be maintained as Managed Realignment. TE read out the text for the policy. No further comments were received.</p>	
5.3	<p><b>Comment No. 113</b> - SB said that she now agreed with the policy of No Active Intervention for Brownsea Lagoon and that the Action Plan should be looking at the function of the lagoon.</p>	
5.4	<p>TE said that the RSPB wrote a detailed letter about the issue which SB will respond to.</p>	SB
5.5	<p>TF said that a caveat should be added, using NAI but having some Managed Realignment when required. Although happy with the principle TF was concerned about the practicalities of the policy and flagged up the need for an exit strategy. AB pointed out that the implementation of an exit strategy should be dealt with in the Action Plan.</p>	
5.6	<p>TF said that it was necessary to bear in mind that the area is near to a navigation channel.</p>	

5.7	DH said that the revised remarks in Comment 113 reflected the CSG's intention.	
5.8	It was agreed that the information could be placed on the website.	TE/SA
6	<b>QRG Review</b>	
6.1	DH said that QRG wanted the spreadsheets containing the 64 comments with our responses to appear on the website. NW suggested that those comments that we disagreed with and the 'show stoppers' should be highlighted.	SA
6.2	TE said she would have a look at Question 5. DH said that the question mark was not required.	TE
6.3	DH said that no change was needed to Question 7.	
6.4	It was noted that QRG had discussed Question 12.	
6.5	TE said that some text had been added to strengthen the response to Question 19.	
6.6	TE said that she would change the response to Question 25 as it was no longer the intention to provide a map.	TE
6.7	DH said that some text would be added to Question 27. The SMP would not be changed but the issue would be included in the Action Plan.	DH/TE
6.8	TE said that Appendix B had changed quite considerably.	
6.9	DH said that nothing further was mentioned in the teleconference and nothing in the table was discussed.	
6.10	NW said that it would be helpful to have something in the document against every comment.	
6.11	DH said that TE will complete the document and pass it back to the QRG. The final edited version can go on to the website after 18 <sup>th</sup> April.	TE
6.12	In response to a query, TE confirmed that not everyone was involved in the teleconference but Jim Hutchinson did take part.	
7	<b>Matters to be referred to EMF</b>	
7.1	DH said that the Elected Members needed to be told what work had been carried out in the past five weeks and what changes had been made by the CSG.	
7.2	SW said that it was necessary to mention about taking the report to the Committees but that NRG would have a number of opportunities to comment on the document before then. SW said that he was proposing to take it to his committee on 18 <sup>th</sup> May.	
7.3	DH said that the policies for Holes Bay and Studland had not changed but	

	that the boundaries have been altered to make them clearer.	
8	<b>Further Action</b>	
8.1	TE said she was hoping to send the document to NRG and QRG next week when the HRA has been completed.	
8.2	DH said he was hopeful that very few changes would be required and that there would be no need for another meeting in May.	
8.3	DH said that the draft final document will go to Natural England. SB suggested circulating the preliminary report as she needed to get it cleared by an internal person. SB said she would also check with whether an IROPI was required.	SB
8.4	TK said that Jenny Buffrey was managing the SMP work and had requested the expected submission date so that it could be programmed in.	DH
8.5	The final document is to be sent to Dorset County Council and Hampshire County Council to be noted. It is also to be forwarded to all representatives on the CSG.	DH TE
8.6	The Action Plan is to be re-circulated with all the track changes.	
9	<b>Any Other Business</b>	RE
9.1	DH confirmed that he was still progressing the legal agreement and had sent another variation order to NW.	
9.2	Reporting on the Pathfinder Project, RE said he had been asked to produce some ideas for resources and had prepared a shopping list which he agreed to circulate to the CSG.	
9.3	TE said she would be on leave from 7 <sup>th</sup> to 16 <sup>th</sup> April.  DH said he would be on leave from 31 <sup>st</sup> March to 16 <sup>th</sup> April.	
10	<b>Date of Next Meeting</b>	
10.1	It was agreed to cancel the CSG meeting planned for 10 <sup>th</sup> May and to meet instead at 1.30 pm on <b>Monday 7<sup>th</sup> June 2010</b> . The meeting will be held in the Royal Hampshire Regiment room in Bournemouth Town Hall. A buffet lunch will be available from 1.00 pm.	