

SMP2 Meeting of Client Steering Group (#14)  
At Bournemouth Learning Centre, Room 4  
Monday 5<sup>th</sup> January 2009, 1330

AGENDA

Coffee available at Reception from 1330. CSG meeting to start as soon as possible thereafter, but Room 4 is occupied until 1330.

1. Apologies

Richard Edmonds (DCF)  
Geoff Turnbull (BBC)  
Steve Woolard (CBC)  
Tony Flux (NT)

2. To approve minutes of the last meeting

CSG Minutes 13 - 24 11 08 (Bournemouth Learning Centre)

3. Action Items arising from previous minutes

SMP2 Adoption and sign-off by operating authorities - Jim Hutchinson's email  
RH to assist with public liaison, NFCDD etc?

4. Matters Arising.

BBC Legal advice is that each OA needs to sign the contract with RH.  
A copy of the contract to be sent to each LA & EA this week.

5. Stakeholder Event, 9 February 2009

Times & Venues  
Agenda, speakers  
Publicity

6. To Consider NFDC's recommendations for KSG Members.

7. NFDC & PDC to report back on boundary discussions with neighbouring SMPs

8. National Trust; issue of subsidence.

9. Royal Haskoning - progress report

10. CCO/NFDC - progress report

11. BoP - website - [www.twobays.net](http://www.twobays.net) - content & hits

12. AOB

13. Date of next meetings

9 February 2009: CSG meeting 10:00 to 12:00 at Committee Room, Civic Offices,  
Christchurch.

From 2.00pm to 4.00pm at Mudeford Wood Community Centre, Christchurch (max  
150)

Pipers Drive, Mudeford, Christchurch, BH23 4TL, 01425 272084

And from 7.00pm to 9.00pm at North Lounge, Passenger Terminal, Poole (max 300)

**MINUTES OF DURLSTON HEAD TO HURST SPIT SMP2  
CLIENT STEERING GROUP MEETING #14  
BOURNEMOUTH LEARNING CENTRE - MONDAY 5<sup>TH</sup> JANUARY 2009**

**Present:**

Andrew Bradbury (AB)	New Forest District Council
Steve Cook (SC)	New Forest District Council
Dave Harlow (DH)	Bournemouth Borough Council (Chair)
Geoff Tyler (GTy)	Bournemouth Borough Council (Minutes)
Tim Kermode (TK)	Environment Agency (Southern Region)
Neil Watson (NW)	Environment Agency (South Western Region)
Mike Goater (MG)	Purbeck District Council
Richard Caldow (RC)	Natural England
David Robson (DR)	Poole Borough Council
Tara-Leigh Eggiman (TE)	Royal Haskoning
Justin Ridgewell (JR)	Royal Haskoning
Julie Holland	ABP Mer

**Apologies:**

Tony Flux (TF)	National Trust
Sarah Austin (SA)	Poole Borough Council
Richard Edmonds	Dorset County Council
Geoff Turnbull	Bournemouth Borough Council
Steve Woolard	Christchurch Borough Council
Rachael Gallagher	Hampshire County Council
Andrew Ramsbottom	Poole Harbour Commissioners

Item No.	Action
1	
<b>Minutes of Last Meeting on 24<sup>th</sup> November 2008</b>	
1.1	The minutes of the meeting were agreed with the following amendments:
1.2	Item 10.2 was amended to read "RE said it is the role of World Heritage to support research on the coastline."
1.3	Item 10.3 was amended to read "NW and AB to look into having one point of contact and to report back. NW agreed to take the lead on data transfer."
2	<b>Matters Arising</b>
2.1	Item 3.1. It was agreed subsequently that ownership of the Scoping Report should remain with New Forest District Council and that Royal Haskoning would support the document where appropriate.
2.2	Item 4.3. A copy of Royal Haskoning's presentation has now been placed on the website.
2.3	Item 5.2. DH said that he had received an email from MG agreeing that the western boundary should be the western side of the headland. TE requested written confirmation as soon as possible with a map delineating the boundary. MG said he would provide this within the next few days.
	MG

2.4	<p>Item 5.1. AB said he will produce a plan showing the north point and explained that as the whole of the spit is part of a behavioural system the eastern boundary should include the section around the spit. TE drew attention to the need to agree the boundaries with the other SMP areas. AB said that invariably there will be an overlap and that this should not be a problem. DH said that he would notify the other SMPs.</p>	AB  DH
2.5	<p>TK suggested that the recommended policy options should consider the benefits and costs and only options with a benefit cost ratio greater than one should be considered unless there are other over-riding interests.</p>	
2.6	<p>Item 7.3. SC pointed out that details of the DCC Councillors are available from the stakeholders list.</p>	
2.7	<p>Item 7.8. It was agreed that the draft document should be raised as an agenda item in June and included in the Councils' committee programmes to ensure that it is considered at the appropriate meetings in September. Local authority representatives are to report back on this at the next meeting.</p>	Local Authority Reps
2.8	<p>Item 8.5 DH said that he had not yet provided the Communications Team with the agreed information but would do so this week.</p>	DH
2.9	<p>Item 10.1 NW explained that the strategy study meeting that preceded the CSG meeting had considered a range of related topics concerning Poole Bay and Poole Harbour. There was a need for an over-arching strategy which could be taken to the National Review Group in May/June. The work would entail modelling, research and further investigation as well as the adoption of the strategy. AB was concerned that the requirements of the strategy study should not delay the SMP's demanding timetable.</p>	
2.10	<p>Item 10.4 RC said that no formal discussions had taken place yet with Royal Haskoning but that he was intending to put together a dossier of documents on various sites. By working through the factual information, RC said he would be able to identify the relevant issues. He expected to be able to let Royal Haskoning have the information by late January. AB drew attention to the need to flag up the critical issues at an early stage.</p>	RC
2.11	<p>Item 10.5 DH said he had written to Royal Haskoning about the Appropriate Assessments.</p>	
3	<p><b>Contract with Royal Haskoning</b></p>	
3.1	<p>DH explained that the contract with Royal Haskoning had been referred to the Council's Legal Services team by GT. They had advised that all local authorities involved in the SMP, as well as the Environment Agency, should sign the contract on the grounds that the liability should be shared by all parties and not remain solely with Bournemouth Council. DH was hoping that a Memorandum of Understanding would satisfy the legal requirements but this proposal had been rejected.</p>	DH
3.2	<p>There was general concern about this advice as the signing of six individual contracts would introduce a range of complications. The delay in ratifying the contract could also cause difficulties for Royal Haskoning and hold up the</p>	

	entire programme.	
3.3	TE expressed concern that Royal Haskoning had completed 3 months work without a contract in place and asked that the position be resolved within the next four weeks.	
3.4	It was suggested that DH seek clarification from Jim Hutchinson of DEFRA and ask the Bournemouth legal adviser to discuss the position with Poole's legal team.	DH
4	<b>Stakeholder Event 9<sup>th</sup> February 2009</b>	
4.1	The draft programme for the Stakeholder Event on 9 <sup>th</sup> February was discussed.	
4.2	DH explained that the notes were included in the draft for the information of CSG members and that the finalised programme would merely show the topic title and speaker's name. He felt the logic of starting the programme on the wider perspectives and narrowing down to more local issues worked well. DH said he would introduce the event and run a short film.	
4.3	AB was concerned that the programme in its present format appeared to focus too much on climate change. He also felt that the example sites were not sufficiently local believing that the audience would want to see the information in the context of Poole and Christchurch Bays.	
4.4	MG was satisfied with the order of the topics but agreed that the information needed to relate to local people.	
4.5	The following changes were agreed to the topic titles:  Nick Cooper - 'Why is our coast changing and should we worry?'  Andy Bradbury - 'Coastal change in Poole and Christchurch Bays'  Greg Guthrie - 'How do we manage our coastline?'  Richard Caldwon - 'Our natural coast'	
4.6	DR suggested that the title be changed from 'Key Stakeholder Inaugural Event' to 'Poole and Christchurch Bays SMP' followed by 'Public Meetings - 9 <sup>th</sup> February 2009'	
4.7	TK said it would be helpful to invite written questions.	
4.8	DH said he would re-circulate the finalised programme to CSG members with the agreed changes and the map and photographs. He will also forward the public relations team's version.	DH
4.9	DH said that the times and venues for the two events have been agreed and that he would let Royal Haskoning know what presentation facilities are available.	DH

5	<b>NFDC's Recommendations for Key Stakeholder Group Members</b>	
5.1	SC explained that 35 individuals have indicated that they wished to be involved in the Key Stakeholders Group (KSG). Everyone on the initial list will be invited and this covered a range of organisations and interested parties such as landowners, wildlife groups, residents associations, sailing clubs, etc.	SC
5.2	It was felt that councillors should be taken out as they are represented through the Elected Members Group but that Cllr John Lofts of Christchurch Council and the Dorset County Council councillors ought to be invited.	
5.3	It was agreed that the KSG meeting should be held from 7.30 pm to 9.00 pm on 16 <sup>th</sup> March 2009 following the EMG meeting (6.00 pm to 7.30 pm) and the CSG meeting (1.30 pm to 5.00 pm). A suitable venue is to be identified.	GTy
6	<b>National Trust - Issue of Subsidence</b>	
6.1	DH said that he had received an email from TF drawing attention to subsidence arising from oil extraction on Wick Farm. Whilst it was felt that this should not be a major problem, it was agreed that Royal Haskoning should follow this up and investigate the position with BP.	TE
6.2	It was suggested that Steve Pearce of Poole Harbour Commissioners be contacted as he held the bathymetric data and a check also be made to see if the issue was considered in SMP1.	DH
7	<b>Royal Haskoning - Progress Report</b>	
7.1	TE explained that they had had a productive five weeks including successful meetings with ABPMer and? Comments had been provided on the draft...	
7.2	JR said that the technical appendix was being prepared. It had four annexes including the coastal processes review, estuaries report and defences assessment. JR pointed out that the information needed to be accessible to a non-technical audience.	
7.3	JR said the work is on programme and he will let Greg Guthrie have the first draft with a copy to the Channel Coastal Observatory (CCO).	
7.4	The estuaries review report is to be submitted to Royal Haskoning and the CCO on 15 <sup>th</sup> January 2009. There is a short two week deadline for comments on the report which will be sent to the CSG at the same time as the CCO.	TE CSG
7.5	TE said she would send the coastal processes report, which had a longer deadline, to DH for circulation to the CSG members.	TE CSG
7.6	The defences assessment will run from east to west to fit the numbering sequence of the process units even though the actual processes run in the opposite direction.	
7.7	NW said that a steer could be obtained from the Halcrow study and that the	DH

	two outstanding items from LIDAR were being chased. TE said that the heritage information was being sought from the CSG.	
8	<b>CCO/NFDC Progress Report</b>	
8.1	AB reported that the flood maps baseline set had been produced and that the scenario for 100 years was awaited from Andy Gill.	
8.2	NW said that recent tidal mapping had been completed for Christchurch harbour.	
8.3	It was noted that the erosion mapping is on programme and that the defence residual life data for Christchurch Bay has been received and is ready to be run but that the Bournemouth data is still required. The 'shape' file was awaited?	DH
9	<b>Website Report</b>	
9.1	DR said that currently only 390mb are currently in use and as there is 1500mb available there is no need to purchase additional capacity.	
9.2	1400 visits were made to the website in December but the number of genuine hits was likely to be in the region of 900. There were 2063 visits in November.	
9.3	It was agreed that the amended information concerning the public meetings should be sent to DR for inclusion in the website.	DH/DR
10	<b>Any Other Business</b>	
10.1	DH said that grant aid had been received from the Environment Agency. Poole and NFDC are to provide DH with an estimate of their costs to the end of the current financial year.	DR/AB
10.2	DH said that notification had been received from the European Journal that the tender results had been published.	
10.3	TE said that she will be on leave from 22 <sup>nd</sup> January to 2 <sup>nd</sup> February and that JR should be contacted in her absence.	
10.4	AB mentioned that it had been difficult getting information from Poole Harbour Commissioners. DH and TE said that they would contact AR.	DH/TE
11	<b>Date of Next Meeting</b>	
11.1	The next meeting is to be held at 10.00 a.m. on Monday 9 <sup>th</sup> February 2009 at the offices of Christchurch Borough Council.	